



TOWN OF GRANBY

COA Building
10 West State Street
Granby, MA 01033
Telephone: (413) 467-7177 Fax: (413) 467-2080
Website: www.granby-ma.gov

Town Administrator: Christopher Martin

Granby Select Board: Mark L. Bail, Chair
Louis Barry, Clerk
Mary A. McDowell, Member

Board Meeting: November 17, 2014 @ 6:30 P.M.

AGENDA:

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

CITIZEN PARTICIPATION:

MINUTES:

OLD BUSINESS:

SHFD2-UPDATE

TOWN ADMINISTRATOR:

APPOINTMENTS:

6:40 CHIEF WISHART- NARCAN-POLICY

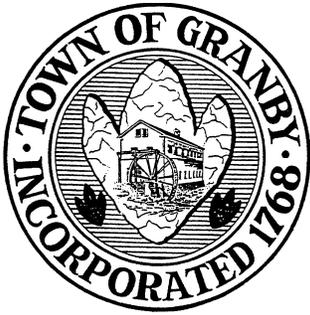
7:00 KESTRAL TRUST

NEW BUSINESS AND INFORMATION:

- 1 Accept Departmental Reports
- 2 Approve and Sign Maintenance Warrant- 29, 30, 31, FY-80
- 3 Approve FY-14 Encumbrances
- 4 Approve new charge for Parks Oversight Ad-Hoc Committee

EXECUTIVE SESSION:

ADJOURNMENT:



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Minutes of Select Board November 17, 2014

Members Present: Louis Barry, Mark Bail, Mary McDowell
Christopher Martin, Town Administrator

Chairman, Mark Bail, called the meeting to order at 6:30 pm and led the Board in the "Pledge of Allegiance".

CITIZEN PARTICIPATION

None

APPOINTMENTS

CHIEF WISHART- NARCAN-POLICY: Chief Wishart presented the Board with one draft policy that he would like to implement: 1: Administration of Nasal Naloxone. On a motion by Mr. Barry, seconded by Mary McDowell, the Board unanimously approved the Administration of Nasal Naloxone policy for the Granby Police Department as submitted by Chief Wishart (3-0-0).

KESTRAL TRUST: Moved to the next regular session meeting on Monday December 1. Town Council still had some questions concerning the document and Kestral Trust was not quite ready with some changes being made.

NEW BUSINESS

Departmental Reports: On a motion by Mr. Barry, seconded by Mary McDowell, the Board unanimously approved the departmental reports as presented. (3-0-0)

Maintenance Warrants: On a motion by Mr. Barry, seconded by Mary McDowell, the Board unanimously approved and signed the following maintenance warrants for FY-15-29, 30, 31 and FY-14-80. (3-0-0)

Approve FY-14 Encumbrances: On a motion by Mr. Barry, seconded by Mary McDowell, the Board unanimously approved four (4) encumbrance letters as presented by the Acting Town Accountant:

1. The Board of Selectmen hereby authorizes the Accountant to encumber in the General Fund \$860,693.96 for wage and salary accounts, which includes funds for all personnel submitting payroll documentation directly to the Board of Selectmen, \$25,689.35 for expenses, \$216,843.25 for Capital, all as described more specifically below.

Wage and Salary	Amount
122-5112	1,752.84
122-5130	171.23
135-5112	491.58
141-5112	1,197.24
146-5120	390.01
192-5112	1,477.52
210-5112	20,983.33
210-5120	4,768.79
210-5130	3,494.08
212-5112	4,511.76
212-5120	2,668.33
212-5130	1,161.83
220-5111	926.00
220-5120	14,910.40
220-5141	4,150.00
249-5141	3,150.00
313-5111	3,478.44
322-5111	1 2,019.15
322-5112	15,137.43
323-5111	592,248.90
323-5112	1,119.65
323-5114	3,471.00
323-5115	38,442.68
325-5111	25,427.82
327-5111	27,972.86
327-5112	1,809.02
328-5111	16,959.36
329-5111	3,627.87
329-5112	1,839.53
332-5111	32,215.37
336-5142	75.00
420-5112	8,133.84
420-5120	1,223.20
420-5130	673.11
491-5120	1,502.30
510-5112	961.42
541-5112	995.76
541-5120	585.35
545-5112	660.44
610-5111	1,807.92
610-5112	1,557.40
610-5120	544.20
Total Wage/Salary	860,693.96
Expenses	Amount
136-5302	19,500.00
141-5315	3,555.00
146-5710	127.68
192-5240	150.00
196-5342	61.33

325-5580	712.94
328-5328	360.00
328-5329	1,162.50
491-5460	59.90
Total Expense	25,689.35

Capital	Amount
122-5797	25,000.00
122-5798	40,851.23
133-5801	24,508.45
133-5802	5,250.00
145-5793	8,100.30
146-5790	8,229.63
175-5797	1,512.44
192-5805	2,415.00
192-5839	4,500.00
210-5807	246.50
210-5809	128.00
210-5810	10.00
220-5803	20,000.00
220-5808	2,987.70
220-5809	4.00
350-5801	10,000.00
350-5802	14,950.00
350-5803	15,650.00
691-5300	13,500.00
914-5797	19,000.00
Total Capital	216,843.25
Total Encumbered	1,103,226.56

2. The Board of Selectmen hereby authorizes the Accountant to encumber in the Capital Project Fund \$1,423,913.71 for capital expenses, all as described more specifically below.

Capital	Amount
171-5801	99,000.00
192-5812	11,071.74
192-5814	138,749.77
192-5817	50,000.00
210-5801	6,600.98
220-5803	193.60
300-5301	799,683.44
300-5801	120,000.00
420-5802	45,000.00
420-5806	415.50
420-5807	4,048.70
420-5808	4,872.68
420-5809	59,000.00
430-5801	29,156.40
610-4801	10,933.29
610-5803	45,187.61
Total Capital	1,423,913.71
Total Encumbered	1,423,913.71

3. The Board of Selectmen hereby authorizes the Accountant to encumber in the Sewer Enterprise Fund \$1,797.00 for capital, all as described more specifically below.

Wage and Salary	Amount	Expenses	Amount
		Total Expense	0.00
		Capital	Amount
Total Wage/Salary	0.00	430-5700	1,797.00
Total Capital			1,797.00
Total Encumbered			1,797.00

4. The Board of Selectmen hereby authorizes the Accountant to encumber in the Ambulance Enterprise Fund. \$22,450.03 for wage and salary accounts, \$2,200.00 for expenses and \$9,661.93 for capital, all as described more specifically below.

Wage and Salary	Amount	Expenses	Amount
		225-5112	11,215.61
225-5122	3,033.30	225-5304	2,200.00
		225-5130	2,650.17
225-5141	3,950.95	Total Expense	2,200.00
		225-5142	1,600.00
		Capital	Amount
Total Wage/Salary	22,450.03	225-5801	1,294.00
		225-5802	73.83
		225-5803	8,294.10
		Total Capital	9,661.93
		Total Encumbered	34,311.96

(3-0-0)

Approve new charge for Parks Oversight Ad-Hoc Committee: Was taken off the agenda as Mr. Martin is still in discussion with the Parks Oversight Ad-Hoc Committee on exact number and names of parks in the Town.

TOWN ADMINISTRATOR

Mr. Martin presented the Board members with a letter from the Building Inspector concerning allegations made by members of the Granby Historic District Commission at an early Board meeting regarding Aldrich Hall. Mr. Ducharme attached sections of Massachusetts General Laws (M.G. L.) that oversees procedures regarding vacant buildings. He also spoke with the State Building Official assigned to Granby. The Building Official in accordance to M.G. L. 143 Section 8 a Survey Board be assembled to look at the property and come back with a recommendation. The Board should consist of a surveyor, fire chief and one disinterested person. Mr. Ducharme has spoken with Chief Anderson, Ed Chapdelaine (Surveyor) and Bill Shaheen (Disinterested Person) and all three are willing to serve on the Board. Mr. Ducharme would like the Board to approve the three members for this Survey Board so they can meet and begin the process for the Aldrich Hall property.

Mary McDowell would like someone from the Granby Historical District to serve on the Board. Lou Barry said it is to be an independent board as stated by M.G.L.

On a motion by Lou Barry and seconded by Mary McDowell it was unanimously voted to affirm the appointments of Russ Anderson, Ed Chapdelaine and Bill Shaheen to the Granby Survey Board for a term expiring on June 30, 2015. (3-0-0)

Mr. Martin told the Board that he was informed that a notice was sent from SHFD2 to Western Mass Realtor's Association saying that all fire inspections were now being done by SHFD2 not the Town of Granby.

Mr. Martin forwarded a copy of the notice to Special Counsell. Special Counsel told Mr. Martin that the Board should not decide a specific plan of action, only take a vote to respond.

Mr. Martin will meet with both the Fire Chief and Police Chief and himself (with input from the Board members) to write a response back to SHFD2 with our concerns while addressing the letter they sent.

Mary McDowell would like the Board to talk about how the Board feels, even if it is in open session, as she feels we have nothing to hide.

Mr. Bail says that is true, but we don't want to give any of our legal strategies away.

Mr. Bail gave an update on what was happening with SHFD2 and the Town of Granby:

*After having negotiations with SHFD2 (which we thought went well) the representatives of SHFD2 went back to the Prudential Committee. The Prudential Committee then decided they would break-off negotiations and would just unilaterally impose what they decided would be the Fire response procedure for SHFD2.

*One of the bone of contentions was we had not decided on a way to avoid the necessity of our Fire Department being dispatched in case of a fire call. It was a sticking point. SHFD2 did not feel they could agree to have Granby also response to all calls.

*Instead they have decided we will hand them over all our inspections and investigations that need to be done and not we are not clear on the burning permits at this point.

*Also dispatching them in away that is mutual agreed upon. They do not have their own dispatch service. They call 911 and then 911 will call us.

* This is where we left off and now they are contacting local realtors and telling them that they are doing all the fire inspections in SHFD2 located in Granby. This is not something we agreed upon. This is not something that has been done in the past; Granby has been doing it from the beginning. We have doing the investigations, inspections, burning permits and responding to all fire calls. NOW, SHFD2 wants to take all of it away from Granby.

* It is true that we disagree on these points, but it also true to say that when a fire happens both towns' work together for the safety, health and well being of the Granby residents.

*Granby will be working as it always has until told by the State not too. We will be doing all investigations, inspections, burning permits and responding to all fire calls.

*Mary McDowell is still concerned with the liability issues, which have still not been resolved. Chief Anderson said that will not be resolved until an IMA is signed by both towns.

*Mark Bail said that Chief Anderson had received clarification from the State Fire Marshall that there is no administrative body in the State that can decide for us who has jurisdiction over what. So that leaves it up to the Legislators/ courts or an agreement by the Town of Granby and SHFD2.

*Mary McDowell states or by past practice that has been in effect for years and years.

*Chris Martin states one of the sticking point is indemnification from both towns to both towns.

*Lou Barry said another one of the sticking points is the compensation to the Town of Granby for dispatch duties from SHFD2.

*Mark Bail also states that any IMA has to be signed off by our Fire Chief and Chief of Police, if they can't sign-off then we can't sign.

*The Select Board response to the letter from SHFD2 is that we have not handed anything over to you and we will continue on with past practices. The simple fact is the Town of Granby wants to respond to our own fires.

*Chief Wishart stated that the Town of Granby was willing to make some concessions and it was SHFD2 that walked from the table not us. He also asks that whatever letter goes out it includes some specific reference that we will continue to dispatch the way we currently are.

*The Board would like to send out two (2) letters, one to inform our residents and one to SHFD2.

On a motion by Lou Barry and seconded by Mary McDowell it was unanimously voted to send a letter to SHFD2 and a letter to all Granby residents in SHFD2 as discussed by Select Board and as advised by Special Council. (3-0-0)

The Board will try to meet on Monday November 27th at 4:00 pm. Chris Martin will talk with Special Council and get back to the Board with the exact time and date.

INFORMATION

Chris Martin stated he is moving along Softwright along with all other projects.

Lou Barry told the Board that Annual Tree Lighting will be held at Kellogg Hall on December 7 and the Granby Preservation Society will be decorating the tree.

MINUTES

Adjourned meeting before accepting November 3 meeting minutes, moved to December 1 meeting.

EXECUTIVE SESSION

None

ADJOURNMENT

On a motion by Lou Barry and seconded by Mary McDowell it was unanimously voted to adjourn the regular session meeting @ 7:15PM. (3-0-0)

Respectfully submitted,
Cathy Leonard
Town Administrator's Secretary