



## TOWN OF GRANBY

Kellogg Hall  
250 State Street  
Granby, MA 01033  
Telephone: (413) 467-7177  
Fax: (413) 467-2080

Town Administrator: Christopher Martin

Board of Selectmen: Wayne Tack, Sr., Chairman  
Bryan Hauschild, Clerk  
Mary McDowell, Member

Board Meeting: **February 4, 2008 @ 7:00 P.M.,**

### **AGENDA:**

**CALL TO ORDER:**

**VISTOR'S COMMENTS:**

**APPROVAL OF MINUTES: January 7, 29, 2008**

**APPOINTMENTS:** 7:15 Conservation Commission (30 min)  
(APR)

**NEW BUSINESS:** 1. Accept Departmental Reports  
2. Approve and Sign Warrants  
3. Declare Surplus Equipment

**TOWN ADMINISTRATOR REPORT:**

**BOARD QUESTIONS:**

**EXECUTIVE SESSION:**

**ADJOURNMENT:**

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Granby, Massachusetts 01033  
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**GRANBY BOARD OF SELECTMEN  
KELLOGG HALL, ROOM 1**

**MINUTES OF MEETING  
February 4, 2008**

Members Present: Wayne Tack Sr., Bryan Hauschild, and Mary McDowell  
Town Administrator Christopher Martin

Chairman Wayne H Tack, Sr. called the meeting to order at 7:00 P.M.

Mr. Tack led the meeting with the "Pledge of Allegiance".

No visitor's came forward to be recognized for comments.

On a motion by Mr. Hauschild and seconded by Mary McDowell the Board unanimously voted to sign the maintenance warrants as read.

On a motion by Mr. Hauschild and seconded by Mary McDowell the Board unanimously voted to accept the Board of Selectmen's minutes of January 7, 16, 22, 23 & 29, 2008 as read.

On a motion by Mr. Hauschild and seconded by Mary McDowell the Board unanimously voted to accept the department reports as read.

On a motion by Mr. Hauschild and seconded by Mary McDowell the Board unanimously voted to approve the following items as surplus from the Police Department:

Sharp VCR/DVD Recorder	<i>(does not record DVD)</i>	<i>Model: DV-RW340U</i>	<i>Serial # 410940397</i>
Sony Digital Still Camera	<i>(does not work)</i>	<i>Model: MVC-CD250</i>	<i>Serial# 384103</i>
RCA DVD Recorder + VCR	<i>(does not record DVD)</i>	<i>Model: DRC8320N</i>	<i>Serial # E252239</i>
Dell-4407-0d1	<i>(broken)</i>	<i>Model: A940</i>	<i>Serial# H09VY21</i>
Hewlett Packard	<i>(old pin printer)</i>	<i>Model: Vectra</i>	<i>Serial# US92414568</i>
Sony Digital Still Camera	<i>(does not work)</i>	<i>Model: MVC-FD83</i>	<i>Serial# 252417</i>
Old Computer CHSB terminal	<i>(replaced)</i>	Teletype may have proprietary software inside	

Chief Barry may now be able to dispose of the surplus, which usually goes in the trash.

Paul Beaulieu, Kestrel Trust (he lives in Granby and served on the Conservation Commission for many years) spoke for the Granby Conservation Commission (Kimberly Masiuk and Denis Houle Conservation Commissioners present) concerning the application of Myron & Jeanette Ingham placing +/- 158 acres in the Agricultural

Preservation Restriction Program (APR). They will need the approval of the Town, Conservation Commission and the Planning Board (a letter of support and a vote to contribute \$5,000 from their discretionary money go towards the Town's 20% contribution toward acquisition of the development rights, was read at the meeting). The Board feels that it is a good idea and will sign-off on the application, but would like the application sent to the Agricultural Commission and have them review and sign –off on it also.

#### TOWN ADMINISTRATOR REPORT

- 1.) Mr. Martin spoke to the Board regarding the informal complaint concerning a continuous roaming dog on Harris Street. Mr. Martin suggested sending a letter to the owner concerning the complaint along with a copy of the town by-laws concerning canine control before turning it over to the Police for the Citizens Resolution Committee to resolve the problem. Mary McDowell asked if this had been done as past practice. Mr. Martin said it had. MS. McDowell would like to have a policy that a letter is sent from this office before sending any complaint to the Police for the Citizens Resolution Committee to handle. The Board agreed to have the office send a letter to the dog owner and to look at setting a policy on dog complaint handling when making polices.
- 2.) Mr. Martin read letter from the Granby Housing Authority thanking the town for the use of a pickup truck for many years (old army surplus vehicle). They also thanked Highway Superintendent David Desrosiers for keeping the roadway plowed, sanded and salted for the residents of Phins Hill Manor.
- 3.) Mr. Martin updated the Board on the resignation of the Assessor's Clerk whose last day was February 1<sup>st</sup>; she was offered more hours with benefits with her other part-time job. The Assessor's have advertised for the vacant position and will hold interviews until the position is filled. The Board of Health has also advertised for the Health Assistant that was approved by the Personnel Board with a deadline of applications of February 15<sup>th</sup>.
- 4.) Mr. Martin asked the Board about the email asking for a letter of support to the Members of the Legislature concerning the governor's budget and any cuts in local aid. All members agreed to add their names to the letter of support.
- 5.) Mr. Martin talked to the Board about one of the conditions of the \$100,000 grant from Massachusetts Tourism was to complete an ADA study on the Town of Granby. Stavor's will do the study for \$6,000. He thinks that the money would be well spent and we will be being pro-active. He would have them start at Kellogg Hall and work their way through the rest of the town's buildings. Mary McDowell says no doubt we need this done, but would like Mr. Martin to look into other agency's to do the study, would like to know what kind of report they would be giving the town, check on other town's who have used them, do our do diligence. Bryan Hauschild suggests that Mr. Martin try to contact the other town's that used Stavor's and call Mary with the results and if Mary says that she okay with the choice have Chris move ahead and use Stavors.
- 6.) Mr. Martin told the Board that he would go over the Sewer Budget at the next meeting, as the Board is the Sewer Commissioners.
- 7.) Mr. Martin will have the Board meet on February 13th without him to start

looking at developing policies for the Board of Selectmen, it doesn't have to any more than an hour or two long. Cathy can start looking at other town's Granby's size and make copies of their policies for the Board to go over and then they can set up a meeting with Chris.

### **BOARD QUESTIONS**

1. Special Town Meeting: He is hoping for a March 17<sup>th</sup> Special Town Meeting date. There will be one article for the next phase of the Public Safety Complex project and is hoping to have heard back from EarthTech concerning grant monies for the proposed New Ludlow Rd project, then an article could be put on for \$25,000 to start the process for Rural Development Grant.
2. Painting Town Hall: Mr. Martin has placed a request concerning painting/siding and replacement windows for Kellogg Hall with the Capital Improvement Committee. They will be meeting on February 6<sup>th</sup>. Mr. Martin will then bring back to the Board information on whether it has been approved or not and what the next steps are.
3. Mary McDowell would like to put the Town Accountant's position on the next Board of Selectmen's meeting.
4. Mary would like to know what the policy is regarding the Board's participation in the contracts for the School Superintendent. Mr. Martin told her that the Board participates in the Union contracts, but has not been involved in contracts for administrators. He will ask Town Counsel what Massachusetts law states.

On a motion by Mr. Hauschild and seconded by Mary McDowell, the Board unanimously voted to adjourn the meeting at 8:26 P.M.

Respectfully submitted,  
Cathy Leonard  
Board of Selectmen's Secretary